



# 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work

By Susan Bixler, Lisa Scherrer Dugan

Download now

Read Online ➔

## 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan

### Put Your Best Self Forward

In a world where change is constant, building business relationships quickly is key. Professional presence can help you stand out in the crowd of e-mails, voicemails, business meetings, and social occasions. It offers a personal style that projects your competence, credibility, and confidence—whether you are in person or in cyberspace.

*5 Steps to Professional Presence* offers a proven system that has been used by over 1,500 corporations since 1980.

**Step One:** *Make a powerful first impression using the essential components that convey trust, rapport, and connection.*

**Step Two:** *Use nonverbal communication to maintain the first impression and create a lasting one.*

**Step Three:** *Master high tech communication—e-mail, voicemail, and wireless—where the first impression usually begins.*

**Step Four:** *Avoid no-win business situations with grace and savvy.*

**Step Five:** *Develop the social skills you need to make the most of corporate outings, business meals and parties, and networking events.*

 [Download 5 Steps To Professional Presence: How to Project C ...pdf](#)

 [Read Online 5 Steps To Professional Presence: How to Project ...pdf](#)



# 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work

*By Susan Bixler, Lisa Scherrer Dugan*

## 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work

By Susan Bixler, Lisa Scherrer Dugan

### Put Your Best Self Forward

In a world where change is constant, building business relationships quickly is key. Professional presence can help you stand out in the crowd of e-mails, voicemails, business meetings, and social occasions. It offers a personal style that projects your competence, credibility, and confidence—whether you are in person or in cyberspace.

*5 Steps to Professional Presence* offers a proven system that has been used by over 1,500 corporations since 1980.

**Step One:***Make a powerful first impression using the essential components that convey trust, rapport, and connection.*

**Step Two:***Use nonverbal communication to maintain the first impression and create a lasting one.*

**Step Three:***Master high tech communication—e-mail, voicemail, and wireless—where the first impression usually begins.*

**Step Four:***Avoid no-win business situations with grace and savvy.*

**Step Five:***Develop the social skills you need to make the most of corporate outings, business meals and parties, and networking events.*

## 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work

By Susan Bixler, Lisa Scherrer Dugan Bibliography

- Rank: #72127 in Books
- Published on: 2000-11-01
- Released on: 2000-11-01
- Original language: English
- Number of items: 24
- Dimensions: 9.25" h x .80" w x 7.25" l, 1.03 pounds
- Binding: Paperback
- 272 pages

 [\*\*Download\*\* 5 Steps To Professional Presence: How to Project C ...pdf](#)

 [\*\*Read Online\*\* 5 Steps To Professional Presence: How to Project ...pdf](#)

## **Download and Read Free Online 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan**

---

### **Editorial Review**

### **Users Review**

#### **From reader reviews:**

##### **Edith Stewart:**

What do you concerning book? It is not important along with you? Or just adding material when you need something to explain what yours problem? How about your extra time? Or are you busy individual? If you don't have spare time to complete others business, it is make you feel bored faster. And you have spare time? What did you do? All people has many questions above. They have to answer that question due to the fact just their can do that will. It said that about reserve. Book is familiar on every person. Yes, it is proper. Because start from on jardín de infancia until university need this 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work to read.

##### **Frances Sitz:**

Often the book 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work has a lot of knowledge on it. So when you make sure to read this book you can get a lot of gain. The book was published by the very famous author. The writer makes some research just before write this book. That book very easy to read you can find the point easily after perusing this book.

##### **Jaime Friend:**

Many people spending their period by playing outside having friends, fun activity with family or just watching TV the whole day. You can have new activity to pay your whole day by reading through a book. Ugh, you think reading a book will surely hard because you have to accept the book everywhere? It alright you can have the e-book, bringing everywhere you want in your Smart phone. Like 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work which is keeping the e-book version. So , why not try out this book? Let's see.

##### **Isabel Martin:**

As we know that book is essential thing to add our expertise for everything. By a publication we can know everything we want. A book is a list of written, printed, illustrated or perhaps blank sheet. Every year seemed to be exactly added. This book 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work was filled regarding science. Spend your extra time to add your knowledge about your scientific research competence. Some people has various feel when they reading the book. If you know how big selling point of a book, you can really feel enjoy to read a publication. In the modern era like right now, many ways to get book you wanted.

**Download and Read Online 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan #JKZP3VG8RXT**

# **Read 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan for online ebook**

5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan books to read online.

## **Online 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan ebook PDF download**

**5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan Doc**

**5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan Mobipocket**

**5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan EPub**

**JKZP3VG8RXT: 5 Steps To Professional Presence: How to Project Confidence, Competence, and Credibility at Work By Susan Bixler, Lisa Scherrer Dugan**